



## Handout 16.3: My Action Plan

Fill in a long-term goal. Then write one related short-term goal. Fill out action steps related to each short-term goal and a due date.

**Long-Term Goal:**

**Short-Term Goal:**

Action Steps:	I will complete that by this date:
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

**Long-Term Goal:**

**Short-Term Goal:**

Action Steps:	I will complete that by this date:
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	